



## **HOW TO APPLY**

Please write to us about your child and include the following information:

- Name (parent, or guardian): \_\_\_\_\_
- Address: \_\_\_\_\_
- Contact phone number: \_\_\_\_\_
- Contact E-mail: \_\_\_\_\_
- Relationship to Child: \_\_\_\_\_
- Child's name: \_\_\_\_\_
- Child's age including date of birth: \_\_\_\_\_
- Child's diagnosis: \_\_\_\_\_
- List number of dependents in the family along with ages and names: \_\_\_\_\_

Please submit the following documentation along with the above information:

- Letter(s) of verification from professional(s) (therapist, doctor, social worker) who are most familiar with your child's needs. This letter should clearly describe your child's need for the equipment requested and how your child will benefit from using this equipment. Please include as much detail as possible and provide the contact information for the professional(s) such as e-mail address, phone number and mailing address.
- Letter from applicant with description of the child's situation and how Variety can help.
- Most recent tax return statement.
- A description of the equipment requested. Please include as much detail as you have available (e.g., brand name, additional components, etc.)
- Recent photo of the child.

**If funding is approved, you will also need to sign the following.**

- Release of Liability Form
- Disclaimer Form
- Authorization to Use Name and Likeness

Please note you may be required to provide additional information if needed.

**Send the above to:**

**Attn: Belinda Judson, Grants & Giving Chair**

**E-mail: [variety@natodc.com](mailto:variety@natodc.com)**

For more information, please contact Leigh Burke, Executive Director at [leigh@varietydc.org](mailto:leigh@varietydc.org) or go to [www.varietydc.org](http://www.varietydc.org).